

The Papers of George Washington Document Search

The Papers of George Washington is a documentary editing project at the University of Virginia (UV) that has been engaged since 1968 in publishing a comprehensive edition of Washington's correspondence. Letters written to Washington, as well as letters and documents written by him, are being published in volumes. In order to take advantage of recent acquisitions and new archival technology, the University of Virginia is currently conducting a document search to update their holdings. If you have any Washington-related manuscript material, including correspondence, notes, financial documents, items written on his behalf, deeds, or other items of historical importance, please contact their office at gwpapers@virginia.edu or (434) 924-3569. These documents are vital to the success of the UV project, and UV's archivists would be very grateful for your institution's help with this process. If you would like more information about *The Papers of George Washington*, please visit the Web site at <http://gwpapers.virginia.edu>.

ATReference Project Announcement

ATReference

The Rockefeller Archive Center is pleased to announce the community release of ATReference, an extension of the source code of the Archivists' Toolkit™ that supports the management of reference-related activities in an archival setting, including registering patrons, recording visits and topics of research, and tracking researcher statistics and research products.



Priority One of the project is now available for download, and work on Priority Two is already underway. To download the software and access other project details, please visit the ATReference github site at: <https://github.com/RockefellerArchiveCenter/ATReference/wiki>.

In keeping with the original goals of the Archivists' Toolkit™ project, the new module and its source code are freely available to the archival community. It is the hope of the project development team that this project will provide an innovative solution for archival institutions, encourage wider adoption of the Archivists' Toolkit™ by significantly increasing its functionality, and serve as

a national model for contributing open-source technology for the benefit of the entire archival community.

Future ATReference development priorities include duplication services, retrievals, bar-coding, and use statistics. Keep visiting the github site to follow along or participate in the development of this exciting open source software!

The ATReference development team wants to make the new module as broadly applicable as possible, and welcomes community input and feedback.

Please address all inquiries to Marisa Hudspeth, project manager, at mhudspeth@rockarch.org.

Core Values of Archivists

The SAA Council has adopted "Core Values of Archivists," a statement that, viewed in conjunction with SAA's Code of Ethics, is intended to clarify the core purposes of archival practice, both to remind archivists why they engage in their professional responsibilities and to inform others of the basis for archivists' contributions to society. Archivists often are subjected to competing claims and imperatives, and in certain situations particular values may pull in opposite directions. This statement intends to provide guidance by identifying the core values that guide archivists in making such decisions and choices as they relate to access and use: accountability, advocacy, diversity, history and memory, preservation, professionalism, responsible custody, selection, service, and social responsibility. The statement can be viewed on the SAA Web site, <http://www2.archivists.org/statements/core-values-of-archivists>.

From Ground Floors to Rooftops, the National Archives Are Greener than Ever!

The National Archives are getting greener and greener with sustainable infrastructure and operational upgrades. Awarded the White House "Lean, Clean and Green Award" in 2010, the National Archives was designated one of the most energy efficient and environmentally friendly places to work in the United States. Not resting on its laurels, the National Archives continues its commitment to environmental sustainability with a series of new initiatives nationwide. These include retrofitting buildings with environmentally friendly thermoplastic (TPO) roofs ("white" or "cool" roofs) and "green roofs" (vegetated cover on TPO) that, with an insulating layer, can reduce building cooling costs by as

much as 20 percent and add storm water management, reduced heat stress, and visual appeal; installation of new or additional solar photovoltaic cells on the roof to boost kilowatt capacity; replacement of street and bollard lights with energy-efficient LEDs; installation of high efficiency boilers; and the design and construction of new buildings to the Platinum specifications of the Leadership in Energy and Environmental Design (LEED) Green Building Program—LEED’s highest green building rating.

The National Archives Product Development office continues to reduce its carbon footprint with green improvements, while saving the National Archives over \$205,000 in fiscal year 2011 alone through design and printing/production efficiencies. These efficiencies include the use of paper that is 15 to 30 percent recycled and/or post-consumer waste; stationery manufactured at a plant that is 100 percent wind-powered on stock that is 40 to 70 percent recycled; and an effort to match printers with their delivery location, thus saving on delivery distance, time, and fuel, and thereby lowering the carbon footprint of publications.

Planning for Disasters

Natural disasters have caused billions of dollars in damage and hundreds of thousands of deaths across the globe throughout 2010 and 2011. The damage and loss to a nation’s cultural resources are difficult to calculate and usually take decades to fully come to light. One of the most important ways a cultural institution can safeguard its collections is to prepare for the event of an emergency or disaster. Certainly, recent earthquakes and flooding along the East Coast of the United States have helped to remind us all of the necessity to plan for disaster recovery. Here are a few upcoming workshops to get you started:

Conservation Center for Art and Historic Artifacts (CCAHA)

The CCAHA presents “Protecting Collections: Disaster Prevention, Planning, and Response,” to be held in Pittsburgh, PA on October 12 and November 29, 2011, cosponsored and hosted by the Senator John Heinz History Center; and in Philadelphia, PA on October 18 and December 15, 2011, cosponsored and hosted by the

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National Museum of American Jewish History. These two-part programs will guide participants in risk mitigation; emergency planning and preparedness; response; and recovery. The sessions are scheduled several weeks apart, in order to give attendees time to undertake several planning assignments. Participants will be asked to prepare a short assignment prior to the program and additional assignments between the sessions.

By the end of the second session, participants will:

- Develop and complete an emergency preparedness and response plan.
- Learn how to train staff to implement the plan effectively.
- Set pre- and post-disaster action priorities for collections.
- Learn how to use practical decision-making skills during an emergency or disaster.
- Have information on salvaging a variety of materials, including books, documents, photos, and objects.

The program is intended for administrators and staff responsible for emergency preparedness, response, and decision-making in cultural institutions. By registering for the program, the institution commits to supporting the attendee(s) to achieve the program's disaster preparedness goals. Registration is \$125 for CCAHA members and \$150 for non-members. ARCs will be awarded for eligible Certified Archivists (CAs) who attend the program. To learn more about CCAHA and its programs and services, please visit www.ccaha.org. Please address questions to (215) 545-0613 or ps0@ccaaha.org.

Michigan Archival Association (MAA)

This year, the MAA is happy to announce their fall workshop, a special program focused on preparing you for the unexpected, entitled: "Disaster Preparedness and Response for Archives and Library Collections: Organizing Your Toolkit." Julie Page, a national speaker and trainer for disaster preparedness initiatives and coordinator for the California Preservation Program, will lead this workshop on November 15, 2011, from 9:30 A.M. to 4:00 P.M. at the Bentley Historical Library on the University of Michigan campus. Page will share valuable skills to help attendees assess their vulnerabilities, mitigate their risks, and respond if the unthinkable happens. The program will include interactive training and hands-on recovery tactics. The cost of the workshop is \$60.00 (lunch included), and student rates are available. Visitor parking at the Bentley

Historical Library will be available at \$10 for the day. For further information, visit <http://miarchivists.wordpress.com/>.

Northeast Document Conservation Association (NEDCC)

On April 17, 2012, at 2:00 P.M., the NEDCC will hold the live on-line Webinar "Risk Assessment for Disaster Planning" as part of its Collections Care series. In order to create a strong foundation for disaster planning, Donia Conn, NEDCC education and outreach coordinator, will lead attendees through an exploration of potential internal and external hazards and an assessment of the risks these hazards pose. Natural, industrial, technological, building, and even human hazards will be examined for mitigation and planning purposes. The cost of the Webinar is \$95; early-bird registration is \$80. Maximum class size is limited to 50. The Academy of Certified Archivists will award two Accreditation Recertification Credits (ARCs) to eligible Certified Archivists (CAs) who attend this Webinar.

Conn will briefly introduce how to prepare for a disaster and how to mitigate potential damage in a second Webinar, "Disaster Planning," on May 2, 2012, at 2:00 P.M. This Webinar will address how to write a disaster plan, focusing on important elements that should be included and presenting a variety of disaster planning templates. This Webinar's CA attendees will also receive two ARCs. For more information on these Webinars and other NEDCC educational programming, please see the NEDCC's training calendar at <http://www.nedcc.org/education/training.calendar.php>.